Sample Meeting Enhancers To Use in POIS℠ Meetings

Sample Meeting Openers

These openers are primarily based on building one of the *elements of the Team Activation Checklist* (*The Big R; Our Culture; Full, Free, Two-way Information Flow; Clear Objectives and Execution Plan; Healthy Team Identity*)

- What's on your work-plate that you are excited about? What are two things you are looking forward to today?
- What is the difference you want to make this week?
- Who have you worked with lately that you've really appreciated?
- Describe a situation where a person has helped you with your job.
- What is something that we have accomplished because of an exceptional team effort?
- What is one thing that you especially appreciate about our /your organization or department?
- How would you like to add value to our team here today just by how you operate?
- What are two ways you can do an even better job for your team?
- What are the traits your team is developing that will help your team and the company succeed in the future?
- What is the best thing that happened to you this weekend?
- What are two possible benefits for you personally of our getting together and meeting today?

Sample Meeting Closers

Use one of these closers at the end of your POIS℠ Meeting, or create your own meeting closer.

- What are two of your personal strengths that will help you build your team in the next few weeks?
- What did you enjoy most about this meeting?
- What was the most important idea that you gleaned from this meeting? How will you apply this idea in the next two weeks?
- What is your favorite idea to cheer your team on today?
- What are you most looking forward to for the rest of the day?
- How can you really make a difference today?

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